

NC African American Heritage Commission
“Growing Our Griots: Strengthening North Carolina’s Black Heritage-Keepers”
Project Coordination Intern

About the NC African American Heritage Commission:

The North Carolina General Assembly created the African American Heritage Commission (AAHC) in 2008 to “assist the Secretary of Cultural Resources in the preservation, interpretation, and promotion of African American history, arts, and culture.” With this legislation, the AAHC identified African American heritage practitioners, such as curators, docents, and museum directors, as priority service populations. The AAHC became a division of the Department of Natural and Cultural Resources (DNCR) in 2017 and partners with the department’s affiliate agencies and constituents across North Carolina to achieve the commission’s mission of preserving, protecting, and promoting North Carolina’s African American history, art, and culture, for all people.

Project Background:

“Growing Our Griots” will develop a webinar series and a suite of digital technical leaflets to support and strengthen African American public humanities practitioners that lead, work in, and volunteer in or with history museums, house museums, historic sites, and cultural centers that interpret African American History; and grassroots groups, nonprofits, and advocates that preserve African American neighborhoods, historic properties, and cultural spaces.

Internship Objective:

- To help coordinate the development of digital professional development resources for African American heritage practitioners.

Hours & Stipend:

- The internship will take place from January-August 2021.
- The intern should be prepared to commit 8 hours/week to the internship.
- The intern will be compensated with a \$4,000 stipend, to be paid out in four increments.

Major Tasks to be Performed:

- Plan, coordinate, and execute eight webinars (webinar topics and potential presenters have been identified). This shall include:
 - Communicating with webinar presenters
 - Scheduling webinars and executing them via Zoom
 - Managing participant registration and information-sharing
- Create dynamic design for seven digital technical leaflets.
- Support AAHC staff in communicating with technical leaflet authors as needed.

To execute “Growing Our Griots,” the NC African American Heritage Commission received an American Rescue Plan Humanities Grant from North Carolina Humanities, www.nchumanities.org. Funding for this grant was provided by the National Endowment for the Humanities (NEH) as part of the American Rescue Plan Act economic stabilization plan.

Internship Outcomes:

- Intern will plan, coordinate, and execute eight webinars.
- Intern will help produce seven technical leaflets.

Requirements:

- Strong oral and written communication skills.
- Strong analytical thinking and problem-solving skills.
- Strong time management skills and the ability to work independently.

Management Prefers:

- Experience working with digital platforms, including Drupal, Zoom, Adobe Suite.
- Experience coordinating programs for diverse, multi-generational audiences.

Minimum Education and Experience Requirements:

Student must be a rising junior, senior, or graduate student in History, Public History, African American History/Studies, American Studies, or related field.

To Apply:

- Submit your resume, cover letter, and transcript (unofficial is ok).
- Please submit all materials to ncaahc@ncdcr.gov. **Please use subject line ARP Intern.**

Application Deadline: 6:00 p.m. on Thursday, December 2, 2021